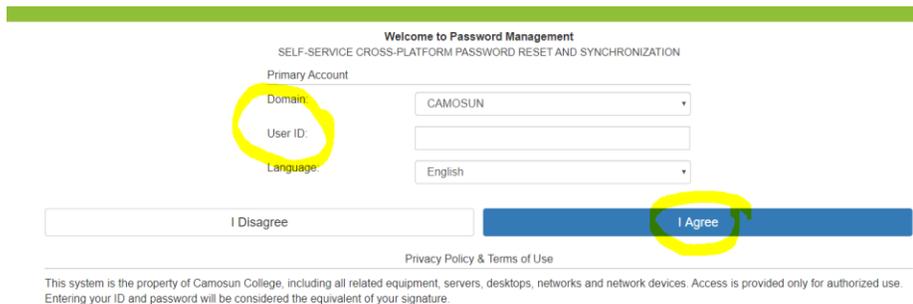


## New Students: How to get your Camosun password (activate your domain account)

1. Open Google Chrome or Firefox web browser.
2. Go to password.camosun.ca
3. In the User ID box, type your Camosun student number, capital **C** followed by **7 numbers**.

Example: **C0654321**. Put the number zero “0”, not the letter “o”.

4. Click the blue box **I Agree**



Welcome to Password Management  
SELF-SERVICE CROSS-PLATFORM PASSWORD RESET AND SYNCHRONIZATION

Primary Account

Domain: CAMOSUN

User ID: \_\_\_\_\_

Language: English

Privacy Policy & Terms of Use

This system is the property of Camosun College, including all related equipment, servers, desktops, networks and network devices. Access is provided only for authorized use. Entering your ID and password will be considered the equivalent of your signature.

5. Make a new password to use at Camosun. Write your password in a safe place – your phone or this paper.

Computer user name (student number): \_\_\_\_\_

Computer Password: \_\_\_\_\_

Your password **MUST** have

7 to 10 numbers with a minimum of

- 1 capital letter (A) = upper case
- 1 small letter (a) = lower case
- 1 special character (examples: ! @ # \$ % ^ & \* )

**Example password: Arnold\$654**

**WARNING:** Use Shift key , not Caps Lock key, to type capital letters.

6. Click on Test Password.

 <b>Forgot Password</b> If you have already enrolled, you can securely reset your forgotten password by answering your private questions.	 <b>Unlock Account</b> If you have "locked" your account by typing incorrect passwords, you can unlock it by answering your private questions.	 <b>Change Password</b> If you know your current password, but you cannot change it due to dial-up, VPN, or other access restrictions, you can change it here.
 <b>Account Information</b> Displays information about your Password Management managed accounts (e.g., password age, password expiration date, etc.)	 <b>Test Password</b> Do you need to select a new password? First, test your desired password against your organization's password policies.	 <b>Enrollment</b> You can change your security questions, your Phone PIN, or the Email address to which notifications are sent, here.

7. Enter your New Password in the box. Click on **Test** in the blue box.

 **Test New Password**

Enter a new password. When you click 'Test', we'll see if it passes your Organization's password policies. Please note that it does not check against your password history. Your password will NOT be changed.

Test Type:

Connector Group:

Connector:

**New Password:**

**This password meets your organization's password policies.**

8. Click **Done** when you see the green words **This password meets your organizations password policies**

Connector Group:

Connector:

New Password:

**This password meets your organization's password policies.**

9. Click on the **Change Password** box

 <b>Forgot Password</b> If you have already enrolled, you can securely reset your forgotten password by answering your private questions.	 <b>Unlock Account</b> If you have "locked" your account by typing incorrect passwords, you can unlock it by answering your private questions.	 <b>Change Password</b> If you know your current password, but you cannot change it due to dial-up, VPN, or other access restrictions, you can change it here.
 <b>Account Information</b> Displays information about your Password Management managed accounts (e.g., password age, password expiration date, etc.)	 <b>Test Password</b> Do you need to select a new password? First, test your desired password against your organization's password policies.	 <b>Enrollment</b> You can change your security questions, your Phone PIN, or the Email address to which notifications are sent, here.

10. In the **Old Password** box, type your birthday (mmddy). Example: May 2, 1998 = 050292  
 In the **New Password** box, type your new password from Step 5  
 In the **Confirm** box, type your new password AGAIN exactly the same

## Click the blue box **Continue**

**Change Password**

Enter your old password, and a new password. When you click 'continue' your password will be changed.

**Old Password:** [input field]

**New Password:** [input field]

**Confirm:** [input field]

Strength: [progress bar]

11. When you see Password changed, click on the blue **Continue** button

**Change Password(s) for CAMOSUNIC0001715**

System Description	Target User	Result
✓ CAMOSUN	C0001715	Password changed

***You are finished!***

## How to find and log in to D2L

1. Open Google Chrome or Firefox web browser.
2. Search for Camosun College in the search box.

Google search results for "Camosun College".

Search box: Camosun College

Results from camosun.ca:

- COVID-19 - Latest information ...**
- Programs and Courses**
- Library**
- Contact Us**
- COVID-19**
- International**

**People also ask**

- Is Camosun College good?
- Is Camosun College private or public?

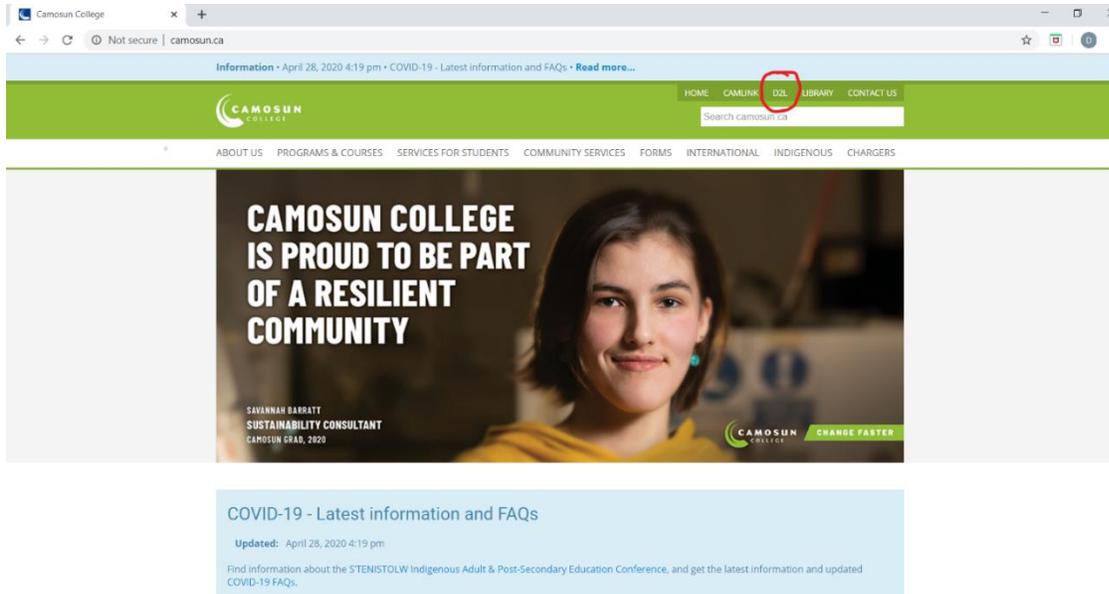
**Map:** Camosun College Lansdowne Campus

**Address:** 3100 Foul Bay Rd, Victoria, BC V8P 5J2

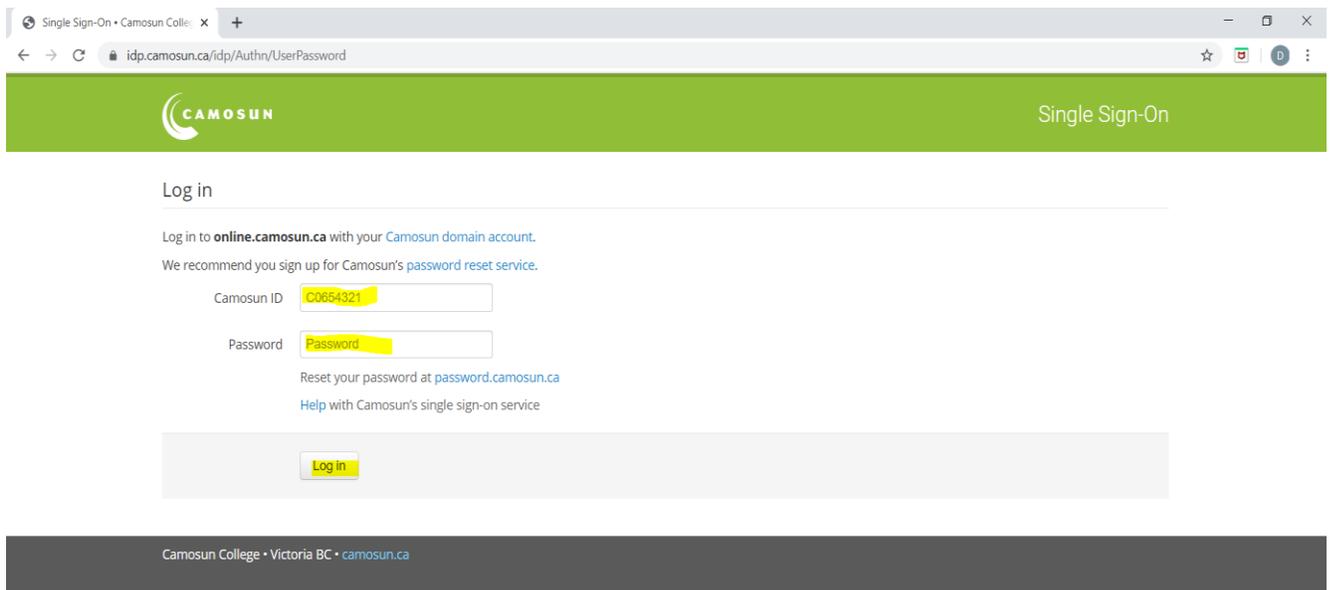
**Hours:** Open - Closes 4 p.m.

**Phone:** (250) 370-3000

### 3. Find and Select D2L on the top right of the screen.



### 4. Log in with your Camosun student number and password.



**Please note: you will need to change your password every 90 days, so if you cannot login to your account, you may need to change your password. Go to [password.camosun.ca](https://password.camosun.ca) to change your password.**